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# Reopening Guidelines

Kansas Recreation and Park Association

# KRPA Reopening Guidelines

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## PLAYGROUNDS REOPENING GUIDELINES

	Ratios & Groups	Signage	Hygiene	Programming	Additional Notes
Phase 1	NA	Must be posted as closed	NA	NA	Closed
	Ratios & Groups	Signage	Hygiene	Programming	Additional Notes
Phase 2	Small playgrounds only with enforceable social distancing and informative signage may be allowed	All restrictions and recommendations must be posted at a minimum at all access points or every 30 ft around playground.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming should be used for playgrounds during this time to limit use.	Users should be prepared to supply their own hand sanitizer and obey all posted signage
	Ratios & Groups	Signage	Hygiene	Programming	Additional Notes
Phase 3	Open with social distancing. Informative signage required.	All restrictions and recommendations must be posted at a minimum at all access points or every 30 ft around playground.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming should be used for playgrounds during this time to limit use.	Users should be prepared to supply their own hand sanitizer and obey all posted signage
	Ratios & Groups	Signage	Hygiene	Programming	Additional Notes
Phase 4	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity

# OUTDOOR POOLS

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 1</b>	Closed to the Public	Closed to the Public	NA	NA	NA	NA	NA	NA	NA	NA	NA

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 2</b>	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning. Provide cleaning stations in every programming space.	Clean and disinfect all staff equipment after each use. Items such as lounge chairs and toys should be limited and spaced to comply with social distancing and frequent sanitation procedures implemented.	For swimming lessons, family units need to be utilized. Eliminate partner workouts, sharing equipment, etc. Educate patrons on social distancing, minimizing contact in pool area.	All employees are encouraged to wear PPE* and wash their hands frequently. Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so and take a head to toe cleansing shower prior to entering the pool area. (*This does not apply to on-duty lifeguards)	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	For swimming lessons, family units need to be utilized until children are water competent and eliminate partner workouts, sharing equipment, etc.	All concession stands should follow industry recommendations for food service	NA	For certifications, refer back to national standards. Marketing and signage will be important in educating your patrons on facility guidelines. If you are planning on using bathrooms/locker rooms make sure you are still following all CDC guidelines for cleaning and protocols.

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 3</b>	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible.	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning. Provide cleaning stations in every programming space.	Clean and disinfect all staff equipment after each use. Items such as lounge chairs and toys should be limited and spaced to comply with social distancing and frequent sanitation procedures implemented.	For swimming lessons, Family units need to be utilized. Eliminate partner workouts, sharing equipment, etc. Educate patrons on social distancing, minimizing contact in pool area.	All employees are encouraged to wear PPE* and wash their hands frequently. Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so and take a head to toe cleansing shower prior to entering the pool area. (*This does not apply to on-duty lifeguards)	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	For swimming lessons, family units need to be utilized until children are water competent and eliminate partner workouts, sharing equipment, etc.	All concession stands should follow industry recommendations for food service	NA	For certifications, refer back to national standards. Marketing and signage will be important in educating your patrons on facility guidelines. If you are planning on using bathrooms/locker rooms make sure you are still following all CDC guidelines and protocols.

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase Out</b>	Full availability	100% max occupancy allowed	Use facility guidelines	Use facility guidelines	Follow local guidelines for any recommendations	Provide handwashing/hand sanitizer before and after each activity.	Use facility guidelines.	Programs are back to operating normally.	Use facility guidelines	NA	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

# THEMED CAMP REOPENING GUIDELINES

Licensed Childcare and Camp Guidelines will be released per KDHE requirements as soon as possible

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Transportation	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 1	1:9, same children in group with same staff each day, no intermingling of groups.	36 sq. ft. per person represents social distancing. 10 people per active use zone if social distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces every 4 hours, disinfect supplies and equipment between each group. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing upon check-in, every hour and anytime someone touches their face, sneezes or coughs. Encourage staff use of masks.	Transport limited to off-site evacuation (weather or emergency), with children spaced evenly throughout the bus.	Staff will greet child at designated entrance or car (no parents should enter facility), perform wellness check, and sign the child in (no sharing of pens). Upon pickup, staff will meet & verify authorized adult, release child and sign them out.	Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared. Meals and outdoor times should be rotated so that same groups remain together and don't intermix.	Food and beverages should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Children bringing lunches from home should bring them in a disposable bag when possible. Meals and snacks should be consumed with assigned group and should not share space with other groups when eating. Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Restrict all non-essential visitors, maintain detailed visitor log of all persons entering facility	Personal items should be contained and remain separate from other children's belongings.
Phase 2	1:15, same children in group with same staff each day, limited intermingling of groups.	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule to ensure cleanliness.	Reinforce frequent and proper handwashing upon check-in, every hour and anytime someone touches their face, sneezes or coughs. Encourage staff use of masks.	Transport limited to off-site evacuation (weather or emergency), with children spaced evenly throughout the bus.	Staff will greet child at designated entrance or car (no parents should enter facility), perform wellness check, and sign the child in (no sharing of pens). Upon pickup, staff will meet & verify authorized adult, release child and sign them out.	Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared. Meals and outdoor times should be rotated so that same groups remain together with limited intermingling	Food and beverages should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Children bringing lunches from home should bring them in a disposable bag when possible. Meals and snacks should be consumed with assigned group and should not share space with other groups when eating. Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Restrict all non-essential visitors, maintain detailed visitor log of all persons entering facility	Personal items should be contained and remain separate from other children's belongings.
Phase 3	1:15, same children in group with same staff each day, limited intermingling of groups.	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule to ensure cleanliness.	Reinforce frequent and proper handwashing upon check-in, every hour and anytime someone touches their face, sneezes or coughs.	Transport limited to 30 minutes on bus or van.	Staff will meet parents at designated entrance and will sign in/out each child (no sharing of pens).	Activities should encourage physical distancing, shared supplies and equipment should be disinfected throughout the day, larger group activities should be limited to 20 minutes, not to exceed 30 children at one time.	Food and beverages should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Children bringing lunches from home should bring them in a disposable bag when possible. Meals and snacks should be consumed with assigned group and should not share space with other groups when eating. Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Restrict parent access to sign-in/sign-out area at entrance of facility, maintain detailed visitor log of all persons entering facility	Personal items should be contained and remain separate from other children's belongings.
Phase 4	1:15 groups with same staff when possible	Operate at Capacity, School Age programs not to exceed 100 children per space	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule to ensure cleanliness.	Reinforce frequent and proper handwashing upon check-in and anytime someone touches their face, sneezes or coughs.	Practice physical distancing and minimize time on bus/van when transporting children.	Parents will sign in/out each day. Programs should have a method of minimizing the transfer of germs from pens.	Activities should encourage physical distancing, shared supplies and equipment should be disinfected as needed, and when receiving heavy use.	KDHE Regulations should be followed with regard to food service. Careful cleaning and sanitizing procedures should be followed before and after food consumption.	All visitors should check in with staff before entering the facility.	Staff should monitor children and other staff for signs and symptoms of illness and follow exclusion and reporting guidelines.

# Non Contact Sports Reopening Guidelines

## Example: Gymnastics

	Degree of Physical Contact	Ratios & Groups	Scheduling	Sanitation & Cleaning	Hygiene	Sports Equipment	Minimizing Physical Contact	Check-in Procedures	Signage	Spectators
<b>Phase 2</b>	Programs have been determined to have a low degree of physical contact, and would be allowed for participation in phase two. High risk individuals are advised to continue to stay home except for essential needs.	Limited to 50% of maximum occupancy set forth by the Fire Marshall and/or no more than 30 individuals gathered within one space.	Follow scheduling practices that conform with management of max occupancy guidelines and accommodate a 15 minute buffer to allow for transitioning between classes.	Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Apparatuses will be disinfected before and after every class. The parent seating area and personal belonging area will be disinfected between each class. Time will be made to allow for the completion of this task.	Apparatus work will be allowed but the foam pit will continue to be off limits. Equipment should not be shared when possible and will be sanitized before and after every morning and evening session.	Activities require physical distancing. Rotations will ensure same groups remain together and don't intermix and the number of individuals allowed in specific areas may be limited to further encourage physical distancing.	Staff will greet child and parent at designated area and sign the child in. Personal belongings will be placed in the designated area.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One way signage and/or tape should be used to limit patrons and participant interactions.	Parents/guardians are asked to consider staying in their cars during their participant's class. Only one spectator per child is allowed. To achieve physical distancing, spectator seating areas will be reduced. High risk individuals are advised to continue to stay home except for essential needs.
<b>Phase 3</b>	Programs have been determined to have a low degree of physical contact, and would be allowed for participation in phase two. High risk individuals are advised to continue to stay home except for essential needs.	Limited to 75% of maximum occupancy set forth by the Fire Marshall and/or no more than 90 individuals gathered within one space.	Follow scheduling practices that conform with management of max occupancy guidelines and accommodate a 15 minute buffer to allow for transitioning between classes.	Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Apparatuses will be disinfected before and after every morning and evening session. The parent seating area and designated area for personal belongings will be disinfected before and after every morning and evening session. Time will be made to allow for the completion of this task.	Apparatus work will be allowed but the foam pit will continue to be off limits. Equipment should not be shared when possible and will be sanitized before and after every morning and evening session.	Activities require physical distancing. Rotations will ensure same groups remain together and don't intermix and the number of individuals allowed in specific areas may be limited to further encourage physical distancing.	Staff will greet child and parent at designated area and sign the child in. Personal belongings will be placed in the designated area.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One way signage and/or tape will be removed.	A maximum of two spectators per child is allowed. Physical distancing is encouraged. High risk individuals are advised to continue to stay home except for essential needs.
<b>Phase Out</b>	High risk individuals should exercise caution.	Open at full capacity. Continue to encourage physical distance practices.	Regular business hours.	Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Apparatuses will be disinfected before and after every morning and evening session. The parent seating area and designated area for personal belongings will be disinfected before and after every morning and evening session. Time will be made to allow for the completion of this task.	Apparatus work will be allowed but the foam pit will continue to be off limits. Equipment should not be shared when possible and will be sanitized before and after every morning and evening session.	Activities should encourage physical distancing. Rotations will ensure same groups remain together and don't intermix and the number of individuals allowed in specific areas may be limited to further encourage physical distancing.	Staff will greet child and parent at designated area and sign the child in. Personal belongings will be placed in the designated area.	Signage will be displayed encouraging hand washing/healthy practices.	A maximum of two spectators per child is encouraged.

# CONTACT SPORTS REOPENING GUIDELINES

\*Due to phase one group size restrictions, no sports would be allowed during phase one.

## VOLLEYBALL/BASKETBALL

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Sports Equipment	Minimizing Physical Contact	Player Areas	Signage	Spectators
<b>Phase 2</b>	Volleyball has incidental physical contact, while basketball has frequent physical contact. Basketball would <b>not</b> be allowed to play during phase two	VB games and practices would be managed to not exceed mass gatherings of 30.	Games and practices will be scheduled with a 30 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may end in a draw if time expires.	The game ball(s) will be disinfected before and after every game and practice. The benches and bleachers will be disinfected between each game and practice, or whenever the participant group switches. Time will be made to allow the completion of this task.	The sharing of sports equipment will be heavily discouraged.	Teams will not switch sides with each set in volleyball. Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One-way signage and/or tape should be used to limit patrons and players interactions.	Only one spectator per player for youth is encouraged. No spectators for adult games. Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	Basketball will be allowed in this phase	VB and BB games and practices would be managed to not exceed mass gatherings of 90.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice. Breaks will be provided to disinfect bleachers and benches every 4 hours.	The sharing of sports equipment will be heavily discouraged.	Teams will be allowed to switch sides each set in volleyball. Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One-way signage and/or tape will be removed.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phase 4</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship will continue in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

# CONTACT SPORTS REOPENING GUIDELINES

\*Due to phase one group size restrictions, no sports would be allowed during phase one.

## FOOTBALL/SOCCER

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Sports Equipment	Minimizing Physical Contact	Player Areas	Signage	Spectators
<b>Phase 2</b>	Soccer has incidental physical contact, while Football has frequent physical contact. Football would <b>not</b> be allowed to play during phase two.	Each field would be managed to not exceed mass gathering of 30.	Games and practices will be scheduled with a 30 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the complex is changing over at any given time. Games may end in a draw if time expires.	The game ball(s) will be disinfected before and after every game and practice. The benches and bleachers will be disinfected between each game and practice, or whenever the participant group switches. Time will be made to allow the completion of this task. Soccer kick ins will now become throw ins.	The sharing of sports equipment will be heavily discouraged.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One-way signage and/or field paint should be used to limit patrons and players interactions.	Only one spectator per player for youth is encouraged. No spectators for adult games. Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	No Restrictions	Each field would be managed to not exceed mass gathering of 90.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the complex is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice. Breaks will be provided to disinfect bleachers and benches every 4 hours.	The sharing of sports equipment will be heavily discouraged.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phase 4</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship will continue in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

# CONTACT SPORTS REOPENING GUIDELINES

\*Due to phase one group size restrictions, no sports would be allowed during phase one.

## SOFTBALL/FASTPITCH/BASEBALL

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Sports Equipment	Minimizing Physical Contact	Player Areas	Signage	Spectators
<b>Phase 2</b>	Softball, Fastpitch, and Baseball all have a low degree of physical contact, and would be allowed for play in phase two.	Each ball diamond would be managed to not exceed mass gatherings of 30.	Games and practices will be scheduled with a 30 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the complex is changing over at any given time. Games may end in a draw if time expires.	The game ball(s) will be disinfected before and after every game and practice. The benches and bleachers will be disinfected between each game and practice, or whenever the participant group switches. Time will be made to allow the completion of this task.	The sharing of sports equipment will be heavily discouraged.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	The batting team may have half of their team in the dugout, utilizing 6 ft. distancing. The other half will be outside the field, utilizing 6 ft. distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. To discourage spitting, no sunflower seeds would be allowed. One-way signage and/or tape should be used to limit patrons and players interactions.	Only one spectator per player for youth is encouraged. No spectators for adult games. Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	No Restrictions	Each ball diamond would be managed to not exceed mass gatherings of 90.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice. Breaks will be provided to disinfect bleachers and benches every 4 hours.	The sharing of sports equipment will be heavily discouraged.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	The batting team may have half of their team in the dugout, utilizing 6 ft. distancing. The other half will be outside the field, utilizing 6 ft. distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One-way signage and/or tape will be removed.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phase 4</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship will continue in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

# CONTACT SPORTS REOPENING GUIDELINES

\*Due to phase one group size restrictions, no sports would be allowed during phase one.

## CONCESSIONS/COMPLEX

	Staffing	Menu	Payment	Hygiene	Customer Lines	Restrooms	Gate	Signage	
<b>Phase 2</b>	One person per concession would be allowed. Extra maintenance staff must be available for additional cleanings.	Food will be made to order or a limited menu will be available. No self service options allowed. Condiments upon request.	If possible, cashless/pre order options will be used.	Hand Sanitizers will be made available for staff and public at registers. Disinfect registers before/after each shift. Service counters and other high touch areas will be disinfected frequently; hourly at a minimum.	Ground marks will be provided to direct where 6 ft. apart is. Patrons will be asked to adhere.	Staff will shut down and sanitize restrooms every 2 hours, or every other game.	Gate collection will not be allowed.	Signage will be displayed encouraging hand washing/healthy practices. To discourage spitting, no sunflower seeds will be sold.	
<b>Phase 3</b>	three people per concession would be allowed. Extra maintenance staff must be available for additional cleanings.	No self service options allowed. Condiments upon request.	If possible, cashless/pre order options will be used.	Hand Sanitizers will be made available for staff and public at registers. Disinfect registers before/after each shift. Service counters and other high touch areas will be disinfected frequently; every 2 hours at a minimum.	Ground marks will be provided to direct where 6 ft. apart is. Patrons will be asked to adhere.	Staff will shut down and sanitize restrooms every 4 hours, or every 4 games.	Gate collection will be allowed with precautions. Hand sanitizers will be readily available for workers and public at gate table.	Signage will be displayed encouraging hand washing/healthy practices. To discourage spitting, no sunflower seeds will be sold.	
<b>Phase 4</b>	No Restrictions	No Restrictions	No Restrictions	Hand Sanitizers will be made available for staff and public at registers. Disinfect registers before/after each shift. Service counters and other high touch areas will be disinfected as needed.	No Restrictions	Staff will shut down and sanitize restrooms midday or as needed	Gate collection will be allowed with precautions. Hand sanitizers will be readily available for workers and public at gate table.	Signage will be displayed encouraging hand washing/healthy practices.	

# OUTDOOR SPORT COURTS REOPENING GUIDELINES

## SKATEPARKS AND DISC GOLF

	Degree of Physical Contact	Ratios & Groups	Sports Equipment	Minimizing Physical Contact	Signage	Spectators
<b>Phase 1</b>	There is very low risk of contact with Skating, Biking, and Disc golf	Limited to 10 people per facility. All spectators must social distance.	The sharing of sports equipment will be heavily discouraged.	Users should take all precautions to ensure no physical contact occurs	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.

	Degree of Physical Contact	Ratios & Groups	Sports Equipment	Minimizing Physical Contact	Signage	Spectators
<b>Phase 2</b>	There is very low risk of contact with Skating, Biking, and Disc golf	Limited to 30 people per facility. All spectators must social distance.	The sharing of sports equipment will be heavily discouraged.	Users should take all precautions to ensure no physical contact occurs	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.

	Degree of Physical Contact	Ratios & Groups	Sports Equipment	Minimizing Physical Contact	Signage	Spectators
<b>Phase 3</b>	There is very low risk of contact with Skating, Biking, and Disc golf	Limited to 90 people per facility. All spectators must social distance.	The sharing of sports equipment will be heavily discouraged.	Users should take all precautions to ensure no physical contact occurs	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.

	Degree of Physical Contact	Ratios & Groups	Sports Equipment	Minimizing Physical Contact	Signage	Spectators
<b>Phased Out</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions

# OUTDOOR SPORT COURTS REOPENING GUIDELINES

## OUTDOOR BASKETBALL COURTS

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Sports Equipment	Minimizing Physical Contact	Signage	Spectators
<b>Phase 1</b>	Basketball has frequent physical contact and would not be allowed in this phase.	Families allowed to shoot and practice. Others must maintain social distance.	NA	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment will be heavily discouraged.	No hand slaps allowed. Sportsmanship will continue in a touchless manner.	Signage indicated court is closed.	NA
<b>Phase 2</b>	Basketball has frequent physical contact and would not be allowed in this phase.	Controlled practices would be managed to allow no more than 10 players per court. All spectators must social distance.	NA	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment will be heavily discouraged.	No hand slaps allowed. Sportsmanship will continue in a touchless manner.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	Basketball has frequent physical contact but would be allowed in this phase.	Controlled practices and games would be managed to allow no more than 30 players per court. All spectators must social distance.	NA	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment will be heavily discouraged.	No hand slaps allowed. Sportsmanship will continue in a touchless manner.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phased Out</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

# OUTDOOR SPORT COURTS REOPENING GUIDELINES

## OUTDOOR SAND VOLLEYBALL COURTS

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Minimizing Physical Contact	Signage	Spectators
<b>Phase 1</b>	Volleyball has incidental physical contact and physical distancing cannot be ensured for game activity	Controlled practices only. Should be managed to allow no more than 10 players / coaches / spectators per court. All spectators must social distance.	NA	The game ball(s) will be disinfected before and after every game and practice.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Closed Signage Required	NA

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Minimizing Physical Contact	Signage	Spectators
<b>Phase 2</b>	Volleyball has incidental physical contact and physical distancing cannot be ensured for game activity	Controlled practices only. Should be managed to allow no more than 30 players / coaches / spectators per court. All spectators must social distance.	Rentals, games, or practices scheduled with a 30 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the complex is changing over at any given time. Games may end in a draw if time expires.	The game ball(s) will be disinfected before and after every game and practice.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Only one spectator per player for youth is encouraged. No spectators for adult games. Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Minimizing Physical Contact	Signage	Spectators
<b>Phase 3</b>	Volleyball has incidental physical contact and physical distancing cannot be ensured for game activity	Mass Gathering Limits and Social Distancing requirements remain in place.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice.	Players will not huddle after each point, or at any point during, before, or after a game. No hand slaps after games. Sportsmanship will continue in a touchless manner.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Minimizing Physical Contact	Signage	Spectators
<b>Phased Out</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

# OUTDOOR SPORT COURTS REOPENING GUIDELINES

## PICKLEBALL & TENNIS COURTS

	Degree of Physical Contact	Ratios & Groups	Scheduling	Hygiene	Sports Equipment	Minimizing Physical Contact	Player Areas	Signage	Spectators
<b>Phase 1</b>	Singles requires no physical contact, while doubles has incidental physical contact. Doubles may be allowed to play during phase one only with modified rules to ensure social distancing.	Games and practices would be managed to allow no more than 4 players per court. Social Distancing required of all spectators.	Games and practices will be scheduled with a 30 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may end in a draw if time expires.	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment in not allowed.	Social Distancing at all times required. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment should be spaced out to allow for adequate social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Only one spectator per player for youth is encouraged. No spectators for adult games. Consideration should be given to removing bleachers from the public to be able to access. Vulnerable populations should be asked to stay home.
<b>Phase 2</b>	Singles and Doubles play is allowed but caution should be used to minimize incidental contact.	Games and practices would be managed to allow no more than 4 players per court. Social Distancing still required of all spectators.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment will be heavily discouraged.	Social Distancing at all times required. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment should be spaced out to allow for adequate social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	Singles and Doubles play is allowed but caution should be used to minimize incidental contact.	Games and practices allowed without restrictions. Social Distancing still required of all spectators.	Games and practices will be scheduled with a 15 minute buffer in between to prevent overlap of participants. Start times should be staggered where no more than half of the facility is changing over at any given time. Games may be played to completion.	The game ball(s) will be disinfected before and after every game and practice.	The sharing of sports equipment will be heavily discouraged.	Social Distancing at all times required. Sportsmanship will continue in a touchless manner.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce.	Two spectators per player will be allowed. Vulnerable populations should be asked to stay home.
<b>Phased Out</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions

# SPLASH PADS REOPENING GUIDELINES

	Ratios & Groups	Signage	Hygiene	Programming	Additional Notes
<b>Phase 1</b>	NA	Must be posted as closed	NA	NA	Closed
<b>Phase 2</b>	Small fenced Splash Pads only with enforceable social distancing and informative signage may be allowed	All restrictions and recommendations must be posted at a minimum at all access points or every 30 ft around splash pad.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming should be used for Splash Pads during this time to limit use.	Users should be prepared to supply their own hand sanitizer and obey all posted signage
<b>Phase 3</b>	Fenced and unfenced Splash Pads open with enforceable social distancing. Informative signage required.	All restrictions and recommendations must be posted at a minimum at all access points or every 30 ft around splash pad.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming should be used for Splash Pads during this time to limit use.	Users should be prepared to supply their own hand sanitizer and obey all posted signage
<b>Phase 4</b>	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity

## GALLERIES / MUSEUMS/ ART STUDIOS

	Museum Visitors	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Check-in Procedures	Tours	Programs	Gift Store	Food & Beverages	Signage
<b>Phase 1</b>	Pre-scheduled groups of 9 w/ 1 tour guide. Not to exceed mass gathering limits. No intermingling with other groups in the AHC.	36 sq. ft. per person represents social distancing or 10 people per active use zone if social distancing not possible.	Clean, sanitize, and disinfect handrails and door handles (bathroom, museum entrance) after every tour, as well as frequently touched parts of the exhibit. Interactives shut down to limit touching. Maintain daily opening and closing sanitation schedule.	Provide opportunity for proper handwashing upon check in and encourage use of hand sanitizer station in museum. Encourage visitors and staff use of masks. Ask guests to limit touching of items in museum for safety.	Staff will greet tour group at designated time. Staff performs wellness check prior to anyone allowed in to the building.	1.5 hour pre-booked tours of permanent exhibit with single staff member 4x/day w/ 30 min cleaning window in between. Activities should encourage physical distancing.	Capacity limited to mass gathering and social distancing. Pre-booking required. Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared.	Most popular items displayed behind counter to limit touching. Plexiglass barrier. Implement touchless transactions – no cash if possible	No food and drink for museum tours. Food and beverages for programming should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Post signage: (front doors) tours and KidScape only with pre booking & how to book; (museum) social distancing; restricting touching surfaces as much as possible (museum doors)
	Museum Visitors	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Check-in/ Check-out Procedures	Tours	Programming	Gift Store	Food & Beverages	Signage
<b>Phase 2</b>	Pre-scheduled groups of 14 w/ 1 tour guide. Not to exceed mass gathering limits. No intermingling with other groups in the AHC.	36 sq. ft. per person represents social distancing or 30 people per active use zone if social distancing not possible.	Clean, sanitize, and disinfect handrails and door handles (bathroom, museum entrance) after every tour, as well as frequently touched parts of the exhibit. Interactives shut down to limit touching. Maintain daily opening and closing sanitation schedule.	Provide opportunity for proper handwashing upon check in and encourage use of hand sanitizer station in museum. Encourage visitors and staff use of masks. Ask guests to limit touching of items in museum for safety.	Staff will greet tour group at designated time. Staff performs wellness check prior to anyone allowed in to the building.	1.5 hour pre-booked tours of permanent exhibit with single staff member 4x/day w/ 30 min cleaning window in between. Activities should encourage physical distancing.	Capacity limited to 20-25 for space being used. Pre-booking required. Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared.	Most popular items displayed behind counter to limit touching. Plexiglass barrier. Implement touchless transactions – no cash if possible	No food and drink for museum tours. Food and beverages for programming should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Post signage: tours and KidScape only with pre-booking & how to book; social distancing; restricting touching surfaces as much as possible (museum entrance, in museum)
	Museum Visitors	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Check-in/ Check-out Procedures	Tours	Programming	Gift Store	Food & Beverages	Signage
<b>Phase 3</b>	Timed entry ever 15 minutes. Not to exceed mass gathering limits. 10 people max per 15-minute window.	36 sq. ft. per person represents social distancing or 90 people per active use zone if social distancing not possible	Clean, sanitize, and disinfect handrails and door handles (bathroom, museum entrance), as well as frequently touched parts of the exhibit twice a day. Interactives shut down to limit touching. Maintain daily opening and closing sanitation schedule.	Provide opportunity for proper handwashing upon check in and encourage use of hand sanitizer station in museum. Encourage visitors and staff use of masks. Ask guests to limit touching of items in museum for safety.	Staff will greet tour group at designated time. Staff performs wellness check prior to anyone allowed in to the building.	self guided	Capacity limited to 20-25 for space being used. Pre-booking required. Activities should encourage physical distancing, supplies and equipment should not be shared when possible and sanitized between each use if shared.	Most popular items displayed behind counter to limit touching. Plexiglass barrier. Implement touchless transactions – no cash if possible	No food and drink for museum tours. Food and beverages for programming should be served in individual portions (not family style) and utensils should not be shared (disposable cups, plates, & utensils should be used when possible). Careful cleaning and sanitizing procedures will be followed before and after food consumption.	Post signage: tours and KidScape only with pre-booking & how to book; social distancing; restricting touching surfaces as much as possible (museum entrance, in museum)
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Check-in/ Check-out Procedures	Tours	Programming	Gift Store	Food & Beverages	Signage
<b>Phase 4</b>	Open at full capacity	Open at full capacity	Maintain daily opening and closing sanitation schedule.	n/a	n/a	Resume guided tour schedule	Open at full capacity	Regular operations	No food or drink in the museum. Food and beverages at programs adhere to health code regulations.	n/a

## Farmers Market COVID 19 Recovery Guidelines

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-Participants	Additional Notes
<b>Phase 1</b>	Curbside pick up only by scheduled advance purchase.	Full booth size as permitted by local jurisdiction.	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area. (not including individuals who reside together in adjacent vendor display booth.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling. All vendors are required to wear PPE, customers are encouraged to wear PPE when possible.	NA	NA	Pre packaged individual servings of consumable food or beverages only may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home crafted products.	NA
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 2</b>	Limit 1 customer/family per vendor otherwise must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed.	30 people per active use zone if social distancing not possible	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area. (not including individuals who reside together in adjacent vendor display booth.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling. All vendors are required to wear PPE, Customers are encouraged to wear PPE when possible.	NA	Entertainment which does not draw more 30 people per active use zone if social distancing not possible, will be allowed.	Pre packaged individual servings of consumable food or beverages only may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home crafted products.	Marketing and signage will be important in educating your patrons on facility guidelines. Screening employees and visitors may be considered.
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 3</b>	Limit 1 customer/family per vendor otherwise must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed.	90 people per active use zone if social distancing not possible	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area. (not including individuals who reside together in adjacent vendor display booth.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling. All vendors are required to wear PPE, Customers are encouraged to wear PPE when possible.	NA	Entertainment which does not draw more 30 people per active use zone if social distancing not possible, will be allowed.	Pre packaged individual servings of consumable food or beverages only may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home crafted products.	
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 4</b>	Full capacity - normal operations	Full capacity	Return to normal cleaning schedule of facility based on CDC and facility guidelines	Full capacity - normal operations	Full capacity - normal operations	Full capacity - normal operations	Full capacity - normal operations	Use facility guidelines	Normal Operations	Normal Operations	

# Community Gardens COVID 19 Recovery Guidelines

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-Participants	Additional Notes
Phase 1	Open with appropriate social distancing by assigned work schedules if necessary, masks and gloves required for all.	10 people per Community Garden if social distancing not possible	Clean and disinfect tools and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each Community Garden. Post instruction to gardeners to clean produce before use or storage at home.	Equipment must be properly cleaned and disinfected if shared.	Maintain distancing guidelines in all areas.	Provide handwashing/hand sanitizer at each Community Garden. All gardeners are required to wear masks and gloves.	NA	No entertainment or educational sessions allowed in Phase 1.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the Gardner from his or her garden.	Only permitted gardeners may enter and work their permitted garden plot. No guests allowed.	NA

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 2	Open with appropriate social distancing by assigned work schedules if necessary, masks and gloves recommended for all.	30 people per Community Garden if social distancing not possible	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	Equipment must be properly cleaned and disinfected if shared.	Maintain distancing guidelines in all areas.	Provide handwashing/hand sanitizer at each Community Garden. All gardeners are encouraged to wear masks and gloves.	NA	Entertainment and educational sessions which does not draw more 30 people per active use zone if social distancing not possible, will be allowed.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the Gardner from his or her garden.	Permitted gardeners and one guest only may enter and work their permitted garden plot.	Marketing and signage will be important in educating your patrons on facility guidelines. Screening employees and visitors may be considered.

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 3	Open with appropriate social distancing by assigned work schedules if necessary, masks and gloves recommended for all.	90 people per Community Garden if social distancing not possible	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	Equipment must be properly cleaned and disinfected if shared.	Maintain distancing guidelines in all areas.	Provide handwashing/hand sanitizer at each Community Garden. All gardeners are encouraged to wear masks and gloves.	NA	Entertainment and educational sessions which does not draw more 90 people per active use zone if social distancing not possible, will be allowed.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the Gardner from his or her garden.	Permitted gardeners and one guest may enter and work their permitted garden plot.	

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 4	Full capacity - normal operations	Full capacity - normal operations	Return to normal cleaning schedule of facility based on CDC and facility guidelines	Full capacity - normal operations	Full capacity - normal operations	Full capacity - normal operations	Full capacity - normal operations	Use facility guidelines	Normal Operations	Normal Operations	

# OUTDOOR ENTERTAINMENT

	Sanitation & Cleaning	Hygiene	Staffing	Programing	Entry Lines	Sitting Areas	Signage	Capacity
<b>Phase 2</b>	Clean and sanitize frequently touched surfaces and restrooms as required locally. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Hand Sanitizers will be made available for staff and public. Based on this guidance, both permanent and temporary outdoor restrooms should be opened when they can be regularly cleaned, disinfected and regularly stocked with supplies for handwashing.	Extra maintenance staff must be available for additional cleanings. Masks are recommend for staff.	Promote messages that discourage people who are sick from attending events. This could include electronic messages sent to attendees prior to travel to the event as well as messages requesting that people leave events if they begin to have symptoms Ticketed Events- Use social media or third party vendor to help sell online tickets when possible. Create refund policies that permit participants the flexibility for refund.	Ground marks will be provided to direct where 6 ft. apart is. Patrons will be asked to adhere.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made.	Allowed with facility capacity of less than 2000 and social distancing, no more than 30 people per separate activity, however specific restrictions may be required depending on the nature of the event. Vulnerable populations should be asked to stay home.
<b>Phase 3</b>	Clean and sanitize frequently touched surfaces and restrooms as required locally. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Hand Sanitizers will be made available for staff and public at registers. Based on this guidance, both permanent and temporary outdoor restrooms should be opened when they can be regularly cleaned, disinfected and regularly stocked with supplies for handwashing.	Extra maintenance staff must be available for additional cleanings. Masks are recommend for staff.	Promote messages that discourage people who are sick from attending events. This could include electronic messages sent to attendees prior to travel to the event as well as messages requesting that people leave events if they begin to have symptoms Ticketed Events- Use social media or third party vendor to help sell online tickets when possible. Create refund policies that permit participants the flexibility for refund.	Ground marks will be provided to direct where 6 ft. apart is. Patrons will be asked to adhere.	Additional benches, chairs, or other equipment may be added to where substitutes sit to encourage spacing and social distancing.	Signage will be displayed encouraging hand washing/healthy practices and describing what rule adjustments have been made. Staff should be empowered to enforce. One-way signage and/or tape will be removed.	Allowed with mass gathering restrictions of 90 people or less per separate activity and social distancing, however specific restrictions may be required depending on the nature of the event.
<b>Phase 4</b>	Degree of Physical Contact	Hygiene	Staffing	Programing	Entry Lines	Sitting Areas	Signage	Capacity
<b>Phase 4</b>	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

## OUTDOOR RESTROOMS REOPENING GUIDELINES

	Ratios & Groups	Sanitation & Cleaning	Hygiene	Signage	Supplies	Additional Notes
<b>Phase 1</b>	NA	NA	NA	NA	NA	Closed

	Ratios & Groups	Sanitation & Cleaning	Hygiene	Signage	Supplies	Additional Notes
<b>Phase 2</b>	Social distancing required, consider restricting to one person at a time with exceptions for family members.	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Signage required and to include information on dangers, social distancing requirements, and proper hygiene requirements.	Restrooms should be restocked as needed to ensure soap and / or hand sanitizer is always available.	Where possible, all door to be propped open to allow for entry / exit without touching surfaces. Also consider placing trash cans both inside and outside facility.

	Ratios & Groups	Sanitation & Cleaning	Hygiene	Signage	Supplies	Additional Notes
<b>Phase 3</b>	Social distancing required, consider restricting to one person at a time with exceptions for family members.	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Signage required and to include information on dangers, social distancing requirements, and proper hygiene requirements.	Restrooms should be restocked as needed to ensure soap and / or hand sanitizer is always available.	Where possible, all door to be propped open to allow for entry / exit without touching surfaces. Also consider placing trash cans both inside and outside facility.

	Ratios & Groups	Sanitation & Cleaning	Hygiene	Signage	Supplies	Additional Notes
<b>Phase 4</b>	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity	Open at Full Capacity

# SENIOR CENTERS

	Ratios & Groups	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 1</b>	Closed to the Public	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	NA	Maintain distancing guidelines in all areas. Equipment needs to be 6 ft apart or not used. Avoid activities in which physical distancing cannot be maintained	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. When possible limit the use of any electronic device.	NA	NA	NA	NA	NA
<b>Phase 2</b>	Closed to the Public	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	NA	Maintain distancing guidelines in all areas. Equipment needs to be 6 ft apart or not used. Avoid activities in which physical distancing cannot be maintained	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. When possible limit the use of any electronic device.	NA	NA	NA	NA	NA
<b>Phase 3</b>	Open for non-contact activities with adequate social distancing and gathering size limited to 30% of max. occupancy of each active use zone not to exceed mass gathering limits.	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	Limited sharing of equipment. Must be cleaned and sanitized after every use.	Maintain distancing guidelines in all areas. Equipment needs to be 6 ft apart or not used. Avoid activities in which physical distancing cannot be maintained	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. When possible limit the use of any electronic device.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	All scheduling for classes/programming will need to be modified to eliminate waiting and practice social distancing. Limit crowding at all pinch points when waiting occurs. Patrons must provide their own sweat towels and water bottles.	All kitchens and food service should follow industry recommendations for food service	You must be participating in a class, participating in an activity or working out to be in the facility. All lobbies or social areas should remain closed.	Given CDC guidance that all vulnerable individuals, including those aged 65+ and those with underlying chronic health conditions, should continue to shelter in place until there is no evidence of a rebound.
<b>Phase Out</b>	Open at full capacity.	Return to normal cleaning schedule of facility based on CDC and facility guidelines	Open at full capacity	Open at full capacity	Open at full capacity	The use of touchless processes should be encouraged whenever possible.	All scheduling should reflect facility guidelines.	All kitchens and food service should follow industry recommendations for food service	Open at full capacity	Agencies operating Senior Centers should get confirmation from local public health officials before moving to this phase.

# MARINA GUIDELINES

	Ratios & Groups	# of People per Boats	Visitor Flow	Sanitation & Cleaning	Hygiene	Transportation	Check-in/ Check-out Procedures	Food & Beverages	Visitors	Additional Notes
<b>Phase 2</b>	Standard boat rental operations naturally provide conditions favorable for social distancing. (Kayaks & Paddle Board are single person vessels.)	* Kayaks: 1, Paddle Boards: 1, Encourage family units only to use multiple person boats.	There will be a one way path for patrons to enter and exit to help assist in social distancing.	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. Eliminate the use of cash register and exchange of payment. Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Clean and sanitize boats, paddles and lifejackets after each use.	Online payments and boat rentals are required through the SMP Marina website. In person payments are NOT permitted.	To eliminate cash and payment transactions at the facility, will offer a beverage add-on with online reservations.	All boat reservations will be checked in and checked out.	

	Ratios & Groups	# of People per Boats	Visitor Flow	Sanitation & Cleaning	Hygiene	Transportation	Check-in/ Check-out Procedures	Food & Beverages	Visitors	Additional Notes
<b>Phase 3</b>	Standard boat rental operations naturally provide conditions favorable for social distancing. (Kayaks & Paddle Board are single person vessels.)	* Kayaks: 1, Paddle Boards: 1, Canoe: 4, & Pedal Boats: 4	There will be a one way path for patrons to enter and exit to help assist in social distancing.	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. Eliminate the use of cash register and exchange of payment. Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Clean and sanitize boats, paddles and lifejackets after each use.	Online Payments and boat rentals are required through the SMP Marina website. In person payments are NOT permitted.	To eliminate cash and payment transactions at the facility, will offer a beverage add-on with online reservations.	All boat reservations will be checked in and checked out.	

	Ratios & Groups	# of People per Boats	Visitor Flow	Sanitation & Cleaning	Hygiene	Transportation	Check-in/ Check-out Procedures	Food & Beverages	Visitors	Additional Notes
<b>Phase 4</b>	Standard boat rental operations naturally provide conditions favorable for social distancing. (Kayaks & Paddle Board are single person vessels.)	* Kayaks: 1, Paddle Boards: 1, Canoe: 4, & Pedal Boats: 4	There will be a one way path for patrons to enter and exit to help assist in social distancing.	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. Eliminate the use of cash register and exchange of payment. Fundamental cleaning and public health practices will be followed, including industry specific guidelines as provided on covid.ks.gov. Compliance with additional best practices guidance for our business sector.	Clean and sanitize boats, paddles and lifejackets after each use.	Online Payments and boat rentals are required through the SMP Marina website. In person payments are NOT permitted.	To eliminate cash and payment transactions at the facility, will offer a beverage add-on with online reservations.	All boat reservations will be checked in and checked out.	

# GYMNASIUMS/RUNNING TRACKS/GROUP FITNESS STUDIOS/GENERAL RECREATION SPACES

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-Participants	Additional Notes
Phase 1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 2	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	No sharing equipment in any area. (not including individuals who reside together). Limit contact of facility electronics	Maintain distancing guidelines in all areas. Equipment needs to be 6 ft apart or not used. Avoid activities in which physical distancing cannot be maintained	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. Use a different entry and exit when possible. All employees are encouraged to wear PPE. Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	All scheduling for classes/programming will need to be modified to eliminate waiting. Limit crowding at all pinch points when waiting occurs. Patrons must provide their own sweat towels and water bottles.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	You must be participating in a class, participating in an activity or working out to be in the facility. Recommended closure of all social spaces unless distancing guidelines can be maintained.	Marketing and signage will be important in educating your patrons on facility guidelines. Screening employees and visitors may be considered.
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 3	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	Limited sharing of equipment. Must be cleaned and sanitized after every use.	Maintain distancing guidelines in all areas. Equipment needs to be 6 ft apart or not used. Avoid activities in which physical distancing cannot be maintained	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. Use a different entry and exit when possible. When possible limit the use of any electronic device.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	All scheduling can resume as normal keeping social distancing in mind.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	You must be participating in a class, participating in an activity or working out to be in the facility. Recommended closure of all social spaces unless distancing guidelines can be maintained.	Marketing and signage will be important in educating your patrons on facility guidelines. Screening employees and visitors may be considered.
	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
Phase 4	Full capacity	Full capacity	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

# FITNESS CENTERS

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-participants	Additional Notes
<b>Phase 1</b>	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
<b>Phase 2</b>	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	Ensure proper spacing of equipment in order to adhere to guidelines established by federal or local government	Signage to following distancing guidelines. Closure of equipment that is spaced less than 6ft that doesn't have barriers for protection	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. Use a different entry and exit when possible. When possible limit the use of any electronic device. All employees are encouraged to wear PPE, Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Instructors and/or personal trainers should follow guidelines for ensuring safety of participants	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	Not Allowed	
<b>Phase 3</b>	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible	Clean and disinfect according to CDC guidelines. Provide additional cleaning stations if available. Post instruction to users to clean equipment pre and post use at all contact points.	Ensure proper spacing of equipment in order to adhere to guidelines established by federal or local government	Signage to following distancing guidelines. Closure of equipment that is spaced less than 6ft that doesn't have barriers for protection	Provide handwashing/hand sanitizer before and after each activity. Prop open any doors when possible. Use a different entry and exit when possible. When possible limit the use of any electronic device. All employees are encouraged to wear PPE, Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Instructors and/or personal trainers should follow guidelines for ensuring safety of participants	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	Not Allowed	
<b>Phase 4</b>	Full capacity	Full capacity	Follow CDC guidelines for cleaning.	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

# INDOOR POOLS

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-participants	Additional Notes
Phase 1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Phase 2	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Clean and disinfect every programming space every 2 hours according to CDC guidelines. Provide cleaning stations in every programming space. Clean each area pre and post use at all contact points.	Clean and disinfect all staff equipment after each use. For items used in swim lessons, use them and clean and disinfect between uses. General public items still not available for use.	For swimming lessons, family units need to be utilized. Eliminate partner workouts, sharing equipment, etc. Educate patrons on social distancing, minimizing contact in pool area.	All employees are encouraged to wear PPE and wash their hands frequently. Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so. Based on facility specific protocols, head to toe cleansing showers are encouraged.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	For swimming lessons, family units need to be utilized until children are water competent. Eliminate partner workouts, sharing equipment, etc	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	You must be participating in a class, participating in an activity or working out to be in the facility. All lobbies or social areas need to be shut down.	For certifications, refer back to national standards. Marketing and signage will be important in educating your patrons on facility guidelines. If you are planning on using bathrooms/locker rooms make sure you are still following all CDC guidelines and protocols. Please refer to locker rooms and showers tab for additional information. Consider utilizing sessions to accommodate a larger public.
Phase 3	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible	Clean and disinfect every programming space every 4 hours according to CDC guidelines. Provide cleaning stations in every programming space. Clean each area pre and post use at all contact points.	Limited equipment use during recreational swim. Relaxing restrictions on programming usage, but still cleaning and disinfecting after each class (swimming lessons)	If personal contact is allowed, instructor supported swim lessons resume. Water fitness partner work can resume. Follow local guidelines regarding physical distancing.	All employees are encouraged to wear PPE and wash their hands frequently. Patrons are encouraged to wear PPE when it's safe and/or comfortable to do so. Based on facility specific protocols, head to toe cleansing showers are encouraged.	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	If personal contact is allowed, instructor supported swim lessons resume. Water fitness partner work can resume. Follow local guidelines regarding physical distancing.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	Follow facility guidelines regarding viewing participants in a program. Utilize designated areas for viewing for aiding with cleaning protocols.	For certifications, refer back to national standards. Marketing and signage will be important in educating your patrons on facility guidelines. If you are planning on using bathrooms/locker rooms make sure you are still following all CDC guidelines and protocols. Please refer to locker rooms and showers tab for additional information.
Phase 4	Full capacity	Full capacity	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines.	Programs are back to operating normally.	Use facility guidelines	Use Facility guidelines	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

# LOCKER ROOMS / SHOWERS

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-participants	Additional Notes
Phase 1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Phase 2	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning.	NA	Signage to following distancing guidelines	Educational Signage	Monitor if applicable	NA	Do Not Allow	One adult per underage minor for assistance only.	
Phase 3	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning.	NA	Signage to following distancing guidelines	Educational Signage	Monitor if applicable	NA	Do Not Allow	One adult per underage minor for assistance only.	
Phase 4	Full capacity	Full capacity	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	NA	Use facility guidelines	Use facility guidelines	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

## MULTIPURPOSE / MEETING ROOMS

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Equipment	Minimizing Physical Contact	Hygiene	Check-in/ Check-out Procedures	Programming	Food & Beverages	Non-participants	Additional Notes
Phase 1	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	10 people per active use zone if social distancing not possible	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning.	Clean and Sanitize according to CDC Guidelines after each use.	Signage to following distancing guidelines	NA	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time in between each program/meeting for sanitation	No shared food and beverages. Disposable packaging only.	Registered participants only	
Phase 2	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 30 people per active use zone if social distancing not possible.	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning.	Clean and Sanitize according to CDC Guidelines after each use.	Signage to following distancing guidelines	NA	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time in between each program/meeting for sanitation	No shared food and beverages. Disposable packaging only.	Registered participants only	
Phase 3	Must fall within group gathering guidelines established by federal or local government if physical distance of 6ft or more is unable to be followed	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible	Enhanced cleaning schedule including frequent checks of facility based on usage. Follow CDC guidelines for cleaning.	Clean and Sanitize according to CDC Guidelines after each use.	Signage to following distancing guidelines	NA	The use of touch pads or sign in sheets should not be used. Utilize staff to sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time in between each program/meeting for sanitation	No shared food and beverages. Disposable packaging only.	Registered participants only	
Phase 4	Full capacity	Full capacity	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Use facility guidelines	Facility guidelines and cleaning will likely have changed due to the current pandemic. Update all necessary lists and files for your facility.

# GOLF GUIDELINES

	Ratios & Groups	Square Feet/ % of Licensed Capacity	Sanitation & Cleaning	Hygiene	Transportation	Check-in/ Check-out Procedures	Programming	Food & Beverages	Visitors	Additional Notes
<b>Phase 1</b>	Standard golf operations naturally provide conditions favorable for social distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use.	Online Payments and Tee-times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Leagues and events are restricted	Food and Beverage Services – Only get-and-go, pre-packaged items will be available for purchase. No indoor seating or loitering will be permitted. All purchased items are to be consumed on the golf course.	Restrict all non-essential visitors, maintain detailed visitor log of all persons entering facility	Follow KDEM Guidance 20-16-1 for "Touch Free Golf" with modifications for tee times and cart use.
<b>Phase 2</b>	Standard golf operations naturally provide conditions favorable for social distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use. Individual cart use will be available but not required.	Online Payments and Tee-times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Leagues and events are restricted	Food and Beverage Services – Only get-and-go, pre-packaged items will be available for purchase. No indoor seating or loitering will be permitted. All purchased items are to be consumed on the golf course.	Spectators are permitted, maintain detailed visitor log of all persons entering facility	Follow KDEM Guidance 20-16-1 for "Touch Free Golf" with modifications for tee times and cart use.
<b>Phase 3</b>	Standard golf operations naturally provide conditions favorable for social distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use. Individual cart use will be available but not required.	Online Payments and Tee-times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Events are restricted	Food and Beverage Services – Only get-and-go, pre-packaged items will be available for purchase. No indoor seating or loitering will be permitted. All purchased items are to be consumed on the golf course.	Spectators are permitted, maintain detailed visitor log of all persons entering facility	Follow KDEM Guidance 20-16-1 for "Touch Free Golf" with modifications for tee times and cart use.
<b>Phase 4</b>	Standard golf operations naturally provide conditions favorable for social distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing for staff and encourage use of gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use. No cart restrictions.	Online Payments and Tee-times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments are permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Events are restricted	KDHE Regulations should be followed with regard to food service. Careful cleaning and sanitizing procedures should be followed before and after food consumption.	Open with general course restrictions	Open at Full Capacity