



Admin Headquarters
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Board of Directors Roles, Responsibilities and Application

GP RED is led by a volunteer Board of Directors representing recreation, land management, public health, university, association, and planning industry professionals. The Board operates as a **bi-level board** with an **Operating Board** with voting and organization management responsibilities, and an **Advisory Board**, a non-voting assemblage of volunteer professionals which contributes inter-disciplinary information, advice, and suggestions for strategic management and growth. Board members will be elected to serve three-year terms. The Operating Board will hold annual elections to confirm Board member term continuation and to appoint new Operating and Advisory Board members.

Together, the Operating Board and Advisory Board act as the **Board of Directors** and may establish committees as deemed necessary to guide the activities of **GP RED**.

The **Operating Board** level:

- Is a volunteer governing body with voting privileges, consisting of no fewer than seven (7) and no more than nine (9) members at any given time, including one non-voting member, the GP RED Executive Director.
- Appoints the Executive Director and reviews staff hires, budgeting, and contracts.
- Includes no less than one and no more than three staff members from GreenPlay, LLC.
- Elects a Chair, Vice-Chair, Secretary, and Treasurer.
- Holds annual elections to confirm Board member term continuation and to elect new Operating and appoint Advisory Board members.
- Meets **monthly** and additionally as needed, sometimes in person, and holds an annual full-day Strategic Planning Retreat meeting each year.

The Operating Board recognizes its fundamental charge is for prudent self-management and fiscal responsibility for creating structure, policies, and procedures that support organizational governance and the mission of **GP RED**. As a group, the Board is charged with working with staff in establishing a clear organizational mission, forming the strategic plan to accomplish the mission, overseeing and evaluating the plan's success, hiring a competent Executive Director and providing adequate supervision and support to that individual. As a public entity, the Board will ensure fiscal responsibility and sound governance of **GP RED** by instituting a fair system of policies and procedures for human resource management and responsible self-regulation.

The **Operating Board** appoints an **Advisory Board** that:

- Is a National Advisory Board in nature and responsibilities.
- Is comprised of no less than **8** and no more than **15** experienced industry professionals and related persons who contribute ideas, advice, and assistance on a volunteer basis that support the operations, funding, research projects, publications, and educational activities of **GPRED**.
- Meets quarterly by phone and/or video conference, spends some time reviewing information and the agenda sent prior to the call, and may participate in or volunteer for special projects, if desired.

At least some form of annual financial contribution participation is required of all Board members, but this may be minimal, and amount is at the discretion of each individual Board Member.



Application Outline for GP RED Board of Directors

If you are interested in being considered for a voluntary position on either of the GP RED Boards of Directors, please complete the following outline of materials and submit by email to info@GPRED.org.

I am interested in:

— **Consideration as an Operating Board Member**

I understand that my role will require commitment and responsibility as a governing member of the Board of Directors and I commit to participating. This requires attendance at **monthly conference calls** and **one onsite meeting for our strategic planning retreat**. Additional time will need to be spent on review of materials or volunteer work on specific initiatives. I understand at this time that there is no financial compensation for this position. *Operating Board Members should be able to donate travel costs, as only minimal expenses can be reimbursed at this time.*

— **Consideration as a National Advisory Board Member**

I understand that my role is advisory only, and that I commit to contributing advice, suggestions, and relationship potential to help build the success of GP RED. I am willing to participate in quarterly phone and/or video conference calls, and to review the materials distributed prior to the calls. I expect that my time commitment will entail between **8 to 15 hours per year** at a maximum unless I voluntarily choose to become specifically involved in a special committee.

Name	Professional Title(s)	Professional Certification(s)
Mailing Address	Email	Office / Cell Phone

- **Please include a resume, curriculum vitae, and/or other supporting documents.**
- ***Please also answer: Why are you interested in being a GP RED Board Member?***
- **Note that these are three-year term commitments.**
- **Compensation:** All Board of Directors positions are voluntary, with no monetary compensation at this time. Non-monetary compensation and benefits will be realized through national recognition of Board Member involvement, inclusion and sharing of ideas with key thought leaders and innovative and passionate professionals, potential speaking and article opportunities, and the intangible benefits of helping to achieve industry and organizational success through the mission and goals of GP RED. All Board members are expected to track and submit any volunteer hours (in-kind hours outside of Board meetings for GP RED activities) and to make an annual financial contribution to GP RED annually, (even if it is minimal – no amount specified), to allow us to show 100% Board participation for grant applications.

Note: While GP RED is an organization built upon the mission to share information across disciplines, all Board of Directors members are required to sign confidentiality agreements that outline the expectations that information created by GP RED Board and/or staff will not be shared outside of the Board and/or Staff unless it is deemed ready for public distribution and/or released for use with permission. This expectation will live in perpetuity beyond the terms of appointment. By applying for this position, you accept this understanding of confidentiality.